



Education Authority  
**Roddensvale School**

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*Principal*  
Mr J Madden BEM BEd (Hons) MA PQH

16<sup>th</sup> March 2020

Dear Parents/Carers,

It is our aim at Roddensvale School to provide a safe environment for your son/daughter. We wish to advise you of the steps we have taken to ensure the health and well-being of pupils and staff from the effects of the Coronavirus (Covid-19).

We have been following the advice of the Public Health Agency on handwashing and cleaning and have been encouraging pupils and staff to wash their hands for the recommended timeframe. However, we are aware that our schools cater for some of the most vulnerable young people in society.

All staff are working to minimise the spread of any infection by teaching and helping children to wash their hands effectively and maintaining the highest standard of hygiene in all areas of the school. As advice is regularly updated, we are monitoring the situation and will ensure we follow all directions from the Public Health Agency (PHA) [www.publichealth.hscni.net](http://www.publichealth.hscni.net)

If your son/daughter develops cold/flu like symptoms I ask that you please keep him/her at home, contact your GP and inform school. You must also inform us immediately if your child is being tested for Coronavirus. As a parent, you must decide what is in the best interests of your child. If you decide to keep your son/daughter at home, this will not affect their attendance record.

In order to further minimise risk within school, we are attempting to limit contact with the general population and to that end all school trips/outings have been cancelled. We will also limit visitors into school, except in exceptional circumstances, and this will include postponing meetings with parents and organisations who assist with assemblies, sports etc until further notice. We will keep this under review.

I am sure that all parents/carers will understand that we take these measures in order to ensure that we can protect, to the best of our ability, the very vulnerable pupils in our school environment.

If we receive any further communication or advice from the PHA, Department of Education or Education Authority over the next few days I will keep you informed.

Thank you for your ongoing support.

Yours sincerely,

Mr Madden, Principal

Mrs Maxwell, Chair of Governors

